



## 2nd Post-Filing Course Instructions on Signing up for the BE Adviser Financial Management Course

1-855-976-1700 | support@beadviser.com | beadviser.com

**Helpful Tip:** You want to register a brand new account for the 2nd course. Even though you may have created an account for the 1st course, that information does not transfer over to us (for security purposes), so you need to create a brand new account.

### STEP 1



Type **beadviser.com** into your web browser's address bar and press the Enter key.

### STEP 2



Click on "**Sign Up**" or "**I NEED an account**" to register an account.

**Helpful Tip:** Keep in mind, the attorney code is not required. If your attorney did not give you a code, you do not need to fill one in.

### STEP 3



Fill out the registration page carefully. Enter in all requested information, being careful to make sure you have filled out all of the required fields. Do not forget to read and agree to the terms and conditions. If you need any help, please do not hesitate to contact us.

### STEP 4



After you have registered and payment has been submitted, you will have full access to the course. Keep in mind, all of the information requested only requires estimates. The information you provide does not have to be exact. This course consists of 13 lessons, and all financial management courses are required to take a minimum of 120 minutes to complete. If you finish early, you will be sent back to the beginning to review the course again. The final Completion & Verification section must be completed AFTER 120 minutes have passed for you to successfully complete the course.

### STEP 5



After you have spent the full 120 minutes on the course, and completed the final Completion & Verification section, your certificate will be issued, sent to your attorney, and available to you by logging back into your account.

**If you have any questions, feel free to contact us!**